

Printing in the SRU library

There are four printers in the SRU library.

Before you print make sure that you select the correct printer from the drop down menu in the print specification box.

The screenshot shows a Microsoft Internet Explorer browser window displaying the Sainsbury Research Unit website. A print dialog box is overlaid on the page. The dialog box has two tabs: 'General' and 'Options'. The 'General' tab is active, showing a 'Select Printer' section with four printer icons: 'hp deskjet 980c', 'HP LaserJet 6P' (selected with a checkmark), 'Microsoft Office Doc...', and 'PDFCreator'. Below the printer list, there are fields for 'Status: Ready', 'Location:', and 'Comment:'. There is a checkbox for 'Print to file' and buttons for 'Preferences' and 'Find Printer...'. The 'Page Range' section has radio buttons for 'All' (selected), 'Selection', and 'Current Page', and a 'Pages:' field with the number '1'. The 'Number of copies:' field is set to '1', and there is a checked 'Collate' checkbox with a small diagram showing a sequence of pages (1, 2, 3, 1, 2, 3). At the bottom of the dialog are 'Print', 'Cancel', and 'Apply' buttons.

The background website is the Sainsbury Research Unit page, featuring the UEA Norwich logo and a 'News & Events' sidebar. The sidebar contains several news items:

- Prof. Hooper inaugural lecture**
Tues. 1 Dec. 'Captain Cook's bones, Lord Nelson's hair and other strange stories'.
- Library Early closing**
Tues. 1st Dec. RSL close at 6pm for lecture above.
- Visiting Fellowships 2010/11.**
Deadline for applications is 27th November 2009.
- SRU Symposium - Ancient and Modern: Exhibiting the Past in the Present.**
A symposium with Professor Nelson Graburn, Thursday 18 March 2010.
- SRU postgraduate Seminar**
Thursday 19th November, Dr Ferdinand de Jong (WAM): Remembering Cannibalism.
- World Art Seminars**
Weds. 18 Nov. Prof. Amanda Claridge (Royal Holloway). Reading Trajan's Column.
- Staff news**
Lecturer in the Arts of the Pacific.

The main content area of the website includes a navigation menu with 'Library', 'Faculty & Staff', and 'Research Activities'. Below the menu is a photograph of the 'Crescent Wing of the Sainsbury Centre' with the caption 'The SRU offers MA and PhD degrees... with generous'.

The large printer in the IT Area is HP DeskJet 1120C .	The small printer in the IT Area is HP DeskJet 980C .	The small printer by the P.C. next to the copier is HP Deskjet 930C .	The printer at the staff library desk is HP LaserJet 6P .
It can print in b&w or colour onto A4 or A3 paper.	It can print in b&w or colour onto A4 paper only.	It can print in b&w or colour onto A4 paper only.	It can only print in black & white on A4 paper.
It is an Inkjet printer which means it is relatively slow . It is best for printing images or short textual documents.	It is an Inkjet printer which means it is relatively slow . It is best for printing images or short textual documents.	It is an Inkjet printer which means it is relatively slow . It is best for printing images or short textual documents.	It is a Laser printer which is relatively fast . It is best for printing longer textual documents such as essays .
This printer can only be printed to from the left hand of the 3 P.C.s in the I.T. Area .	This printer can be printed to from any of the 3 P.C.s in the I.T. Area .	This printer can be printed to only from the P.C. by the copier in the reception area.	You can print to this printer from any P.C. in the Library.
Please bring any printouts to the desk for payment. If A3 paper is required please ask at the desk.	Please bring any printouts to the desk for payment.	Please bring any printouts to the desk for payment.	After printing, please go to the library desk to collect and pay for your prints.

Printing charges:

	Black & White	Colour
A4	3p	25p
A3	10p	50p

PLEASE REMEMBER – ALL PRINTING MUST BE PAID FOR!